

NDSU Loss Control Meeting
January 24, 2007
North Dakota Forest Service Report

Activities Completed:

- The North Dakota Forest Service Safety Team met on November 16, 2006 in Bottineau. A full copy of the minutes is attached. The meeting minutes include detailed reports from each office location describing safety and risk management activities. Some of the activities described in the minutes include:
 - Checks of safety equipment such as fire extinguishers, alarms, eyewash stations, etc.
 - Bacteriological and nitrate water tests.
 - Hazardous material inventories.
 - Safety training for both full and part time staff.
 - Training for firefighters.
 - Updating of Material Safety Data Sheets.
- The latest updates to the OMB Risk Management Manual were distributed to all office locations.
- All staff were reminded to visit the NDSU website and take the ergonomics course and quiz.
- Winter travel safety was discussed at the Safety Team meeting and assignments were made to equip vehicles with winter survival kits, wool blankets and shovels.
- A safety inspection of the Bottineau Field Location office, shop and storage buildings was completed by the Safety Team. A copy of the recommends is included with the minutes of the November team meeting.

Future Plans

- The next Forest Service Safety Team meeting is scheduled for March 6, 2007 at the Bismarck Field office. The meeting will include a safety inspection of facilities.