

**NDSU Loss Control Meeting**  
**April 25, 2007**  
**North Dakota Forest Service Report**

***Activities Completed:***

- The North Dakota Forest Service - Safety and Risk Management Team met on March 6, 2007, in Bismarck. A full copy of the minutes is attached. The meeting minutes include detailed reports from each office location describing Safety and Risk Management activities. Some of the activities described in the minutes include:
  - Agency list of training needs.
  - Summary of upcoming training activities.
  - NIMS Training/Incident Command System.
- Updates to the OMB Risk Management Manual are being sent directly to all office locations.
- All staff members have taken the NDSU web-based Sexual Harassment Training and Quiz, copies of certificates were sent to the State Forester's Office.
- A safety inspection of the Bismarck Field Office and the rented Bismarck Storage Facility was completed by the Safety Team. The Bismarck Field Office lease is expiring in December and the office will be moving to newer, better facilities in 2008.

***Future Plans:***

- The next North Dakota Forest Service Safety and Risk Management Team meeting is scheduled for July 17, 2007, at the Walhalla Field Office. The meeting will include a safety inspection of facilities.