

HIPAA Advisory Board Meeting Minutes
Tuesday, January 11, 2005
9:00 - 9:30 a.m.
Plains Room, Memorial Union

Present were:

Heather Guttormson	Scott Woken
Lois Christianson	Ronni Arensburg
Sue Nelson	Jolean Pederson
Lyn Pletta	Theresa Semmens
Colette Erickson	Annette Sprague

1. Lois Christianson welcomed everyone to the meeting. Everyone introduced themselves.
2. Policies and Procedures Manual Update

Christianson reported the NDSU HIPAA Privacy Policies and Procedures Manual is ready and will be posted to the HIPAA website shortly.

3. News and Updates

Christianson shared a couple of items in the news about HIPAA. Christianson had extra HIPAA posters.

4. HIPAA Security Officer Presentation

HIPAA Security Officer, Theresa Semmens, shared important information regarding the HIPAA Security regulations. These regulations have some similar requirements such as training, and the requirement for a policy manual. The security regulations deal with electronic protected health information. Theresa will be going out to each of the offices to audit/evaluate HIPAA compliance.

- 5) Next Meeting Dates: April 12, 2005 9:00 am
Plains Room – Memorial Union
- 6) Meeting adjourned.